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IDENTIFIERS	*Workplace Literacy

#### ABSTRACT

This module provides information on development and use of a Material Safety Data Sheet (MSDS) software program that seeks to link literacy skills education, safety training, and human-centered design. Section 1 discusses the development of the software program that helps workers understand the MSDSs that accompany the chemicals with which they work, thereby enabling them to work more safely. It describes the iterative design approach and provides the following: consent statement for participation in the experiment, pretest/posttest with accompanying MSDS packet, evaluation sheet for users of the MSDS software, and user survey. Section 2 provides information on two software programs: (1) STUBBY, a program that creates four levels of exercises for employees to learn about their pay stub while improving their basic skills, and (2) Workplace Vocabulary Builder, a program that helps employees learn workplace specific vocabulary. A STUBBY pretest/posttest is included. Section 3 on interactive knowledge provides information on TEXTdisc, a CD-ROM disc containing multimedia workplace literacy courseware that is designed to help textile employees improve their reading and math skills, and companion videotape that provides an introduction to TEXTdisc and is designed to motivate employees to complete the program. This section contains an instructional outline of the video introduction and reading and math components and sample TEXTdisc crossword puzzles. (YLB)



# COMPUTER **PROGRAMS**

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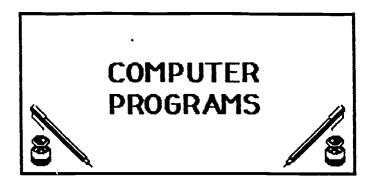
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# Section 1: MSDS

**Tiffoni Anderson** is a Master's student in Industrial Engineering at Clemson University. Her major area of interest is Human Factors Engineering. She is employed as a research assistant on the Literacy grant, developing a Material Safety Data Sheet (MSDS) software program which seeks to link literacy skills education, safety training, and human-centered design. The focus of the software program is to enable workers to better understand the MSDSs that accompany the chemicals they work with, thereby enabling them to work more safety.



TobyCat Productions Announces: \*STUBBY \*WORKPLACE VOCABULARY BUILDER

# Section 3:

Interactive Knowledge Presents: \*Text Disc

# **SECTION 1**

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# \*MSDS\*

#### <u>MATERIAL SAFETY DATA SHEETS (MSDS)</u>

#### INTRODUCTION

The focus of this work is to use an iterative design approach to develop educational software on material safety data sheets. The work is being funded through the National Workplace Literacy Grant at J.P. Stevens' Clemson, S.C. plant. Presently, supervisors at the plant read the material safety data sheets to their workers. The high vocabulary level of the sheets and the general low literacy level of the workers suggest that simply reading the MSDSs to the workers is not beneficial in terms of increasing the workers' understanding of the chemicals they use. Creating and using educational software to bridge the gap between the reading level of the workers and of the MSDSs might fill this need as mandated by OSHA's Chemical Right to Know law.

The software is presented in two parts; two separate modules address the following areas (one area per module):

- 1. Technical Vocabulary
- 2. Material Safety Data Sheet Format

The first module defines the highly technical and legal vocabulary found on MSDSs at a more reasonable reading level for the workers. This module establishes a link between classroom literacy skills and job-oriented training. The second module presents information about the format of the MSDSs so that workers can gain understanding of where to find needed information on a material safety data sheet.

A third module is to be included in the software package at a later date. This module will depict scenarios of chemical accidents. The user will be required to synthesize what they have learned in the first two modules to come up with an appropriate course of action.

#### METHOD

The methodology followed is based on Rouse's Human-Centered Design and Gould's iterative design approaches. Data is collected on the intended user groups. Behavioral goals are set to ensure that the software meets the needs previously identified. These behavioral goals include standards for the users' performance on particular tasks, as well as their subjective opinions of the software package. The software is developed using Macintosh and the interface development software, HyperCard. Design of the software is an iterative process where users' subjective and objective responses are used to improve the design of the software. During user testing, all mouse events are recorded, thereby collecting quantitative data on each user's performance. After presenting the software to users,



subjective responses are collected with questionnaires and interviews. This objective and subjective data are then used to revise the software. After revision, the software is presented to the users again. More data is collected. This process continues until the behavioral goals have been met and no more suggestions or changes can be discerned.

To determine the effectiveness of the software (how much users learn from completing the package and if this knowledge is retained for a specified length of time), pretests and post-tests are administered to participants. Before having any contact with the software, participants are given a pretest to determine their current level of knowledge. The participants then work through the software at their own pace during class time. After completing the software, the participants fill out a questionnaire to gauge their opinion of the software. These workers then take a post-test to determine their new level of knowledge. Sometime after the completion of the MSDS software in the classroom, the participants will be asked to take another post-test. The sample of workers used in the pre and posttest analysis are not exposed to the iterative testing proves so that bias will not be introduced into the study.

#### **EVALUATION**

Statistical evaluation of test data will occur after all participants from the finishing class have completed the work in the classroom on the MSDS software. An ANOVA will be used to determine if there is any statistical difference between the participants' performances on the pre- and posttests. The latter post-test is given so that a statistical test determining longer-term retention can be performed.

Subjective evaluation of the software by users is also very important. Higher subjective ratings by users, generally point to more acceptable and more effective designs. Data gathered from the surveys given at the end of the class will be used to further enhance the design of the software.



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## IRB INFORMED CONSENT STATEMENT FOR THE APPLICATION OF THE HUMAN-CENTERED DESIGN APPROACH TO THE DESIGN OF EDUCATIONAL SOFTWARE

## INFORMATION

You have been invited to participate in a research study, entitled <u>The Application of the Human</u><u>Centered Design Approach to the Design of Educational Software</u>. If you agree to participate, you will be one of approximately 30 subjects who will be participating in the study.

You will be asked to work through a software package on Material Safety Data Sheets and give your comments on how it could be improved. Material Safety Data Sheets are papers with facts about chemicals on them. These sheets tell you how to work safely with the chemicals you use on your job. The sheets also tell you about health risks you face when working with the chemicals. Before working with the software, you will be asked to take a short test on Material Safety Data Sheets. As you are working through the software package, the computer will record the actions you take on the computer. After you have finished, you will be asked to take another test on Material Safety Data Sheets. You will also be asked to fill out a survey giving your opinion of the software. The scores of your tests and your opinions will not be revealed to anyone other than yourself and the investigators conducting this study. Each person will be assigned a code, so that test scores and opinions cannot be traced to a particular participant. These tests you take have nothing to do with job evaluations; they are simply to help find weaknesses in the software.

It is possible that you may feel frustrated with the software at times. It will be extremely helpful if you tell us about these times so that we may correct any mistakes we have made. Please remember that any frustration you feel is because of difficulties in the software, not because you have done anything wrong. We regret any stress or frustration you may feel, but your participation will help us create software that is easier for everyone in the plant to use.

## PLEASE REMEMBER

1. You have the right to stop participating in the experiment at any time.

2. You have the right to see your data and withdraw them from the study. If you decide to withdraw your data, please notify the investigator immediately. Identification of your data will only be possible by asking the investigators; no one else will have access to the codes which identify which data belong to a particular person.

3. If you have any questions about the study, please ask them. We will answer your questions as much as possible without biasing the study's results. Should you have any additional questions or problems, contact Dr. Joel S. Greenstein, at 656-5649.

Subject's Initials \_

# CONSENT

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I have been given an opportunity to ask questions about this study; answers to such questions (if any) have been satisfactory.

The information in the study records will be kept confidential and will be made available only to persons conducting the study unless I specifically give my permission in writing to do otherwise. In any results of this study that are published, I will not be identified.

In consideration of all of the above, I give my consent to participate in this research study. I understand that I may drop out of this study at any point if I so choose.

1

I acknowledge receipt of a copy of this informed consent statement.

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Match the word and its definition. Write the letter of the best choice in the blank beside the word.

- 8. \_\_\_\_\_ Reactivity
  A. Substance which causes cancer
  \_\_\_\_\_ Carcinogen
  B. The ability of a substance to dissolve in water
  \_\_\_\_\_ Toxic
  - C. The tendency of a substance to undergo a chemical reaction

\_\_\_\_ Water solubility

D. Substance which will make people and animals sick

The answers to the next two questions can be found in the MSDS packet supplied with the test. Look through the sheets to find the best answer to each question. Mark the space beside the answer you think is the best choice.

- 9. Your friend Joe has just splashed caustic soda solution in his eye. What is the very first thing you should do to help?
- \_\_\_\_\_ Go call a doctor
- \_\_\_\_\_ Go get your supervisor
- \_\_\_\_\_ Take him immediately to the first aid station
- \_\_\_\_\_ Rinse his eye with lots of fresh water
- Cover his eye with a patch and take him to the emergency room

10. Can you expect that Polybinder 359NR4 will stay in its original form after being stored for a long time?

YES

\_\_\_\_\_ NO



WEST POINT PEPPERELL, INC. CHEMICAL EVALUATION NOTICE 15-APR-92 HAZARDOUS OSHA RATING: SDS for the following product has been evaluated by the rch Center and the product is approved for use: CHLORINE LIQUID GAS CAL NAME: VAN WATERS & ROGERS, INC. R: AB-251-HC JVAL NO. CFP-WO2 ITY: MARK MULLINS STED BY: CONTAINS A HAZARDOUS WASTE COMPONENT. CONTACT MATT BIRDSONG AT THE RESEARCH CENTER, OR THE CORPORATE LAW DEPARTMENT FOR SPILL RESPONSE OR DISPOSAL PROCEDURES. ONTAINS AN EPA EXTREMELY HAZARDOUS SUBSTANCE (EHS). REPORTING FOR TITLE III, SEC. 302, OR 311 AND 312 MAY BE REQUIRED. ONTAINS AN EPA TOXIC SUBSTANCE (TXS). REPORTING FOR TITLE III SEC. 313 MAY BE REQUIRED. . بلغه همه بلغة همة بلغة خلب جمة بلك بلغة جله بلغة علم الله ا IS CEN APPLIES ONLY TO THE MSDS DATED: 11/2/90 \*\* is CEN applies to the MSDS you sent to us, and should be sttached to the copy you kept. lease check the date on your MSDS for this product and eminate any older versions. BEST COPY AVAILABLE 11

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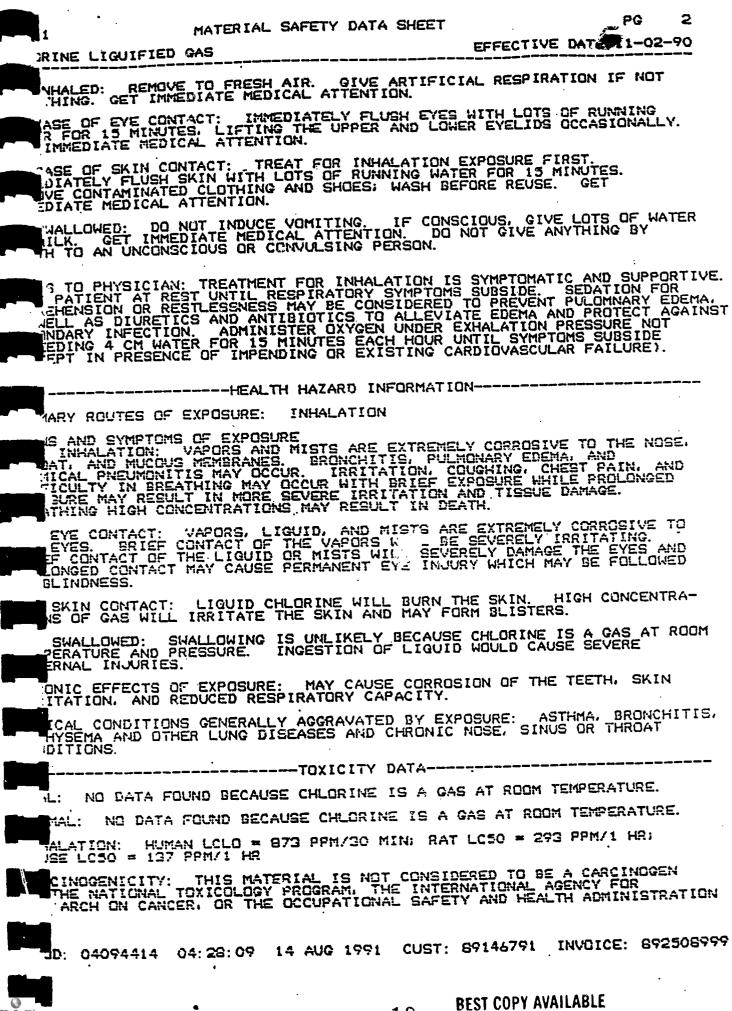
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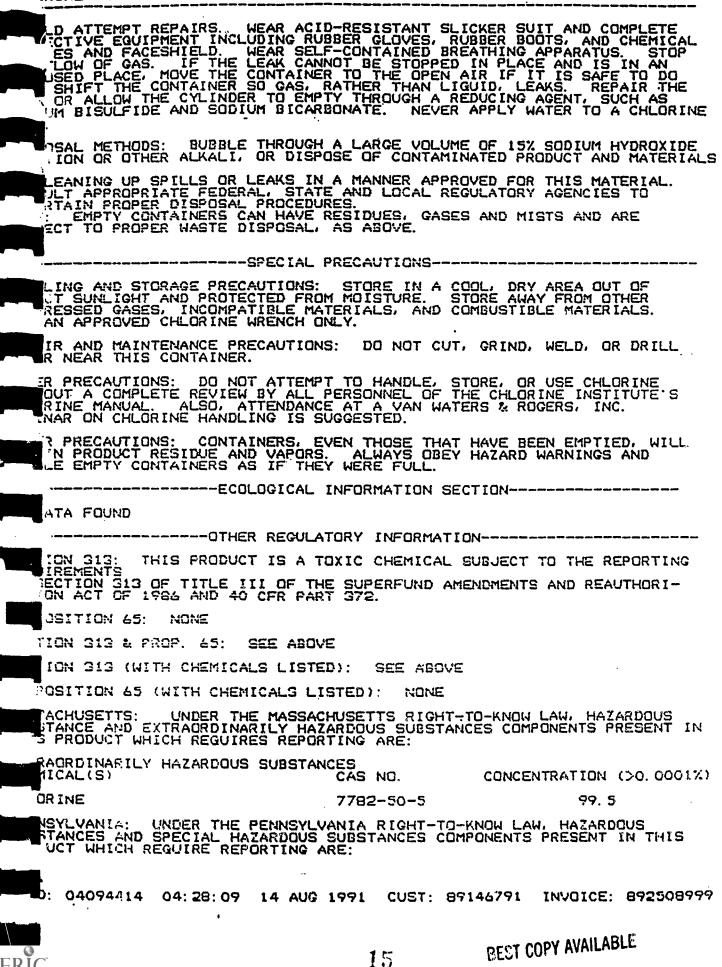
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TRINE LIGUIFIED GAS

EFFECTIVE DATE: 11-02-90



MATERIAL S	SAFETY DATA SHEET	PG 5
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BE: CHANGED HEADING AND CON	TACT INFORMATION.	
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AN WATERS & ROGERS INC. ("V MPLIED WARRENTIES OF MERCH OSE, WITH RESPECT TO THE P	W&R") EXPRESSLY DI ANTABILITY AND FIT RODUCT OR INFORMAT	SCLAIMS ALL EXPRESS NESS FOR A PARTICULAR ION PROVIDED HEREIN. **
INFORMATION APPEARING HERE UFACTURER AND/OR RECOGNIZED N IS BELIEVED TO BE ACCURAT ACCURACY OR SUFFICIENCY. AND THEREFORE USERS ARE R IR OWN OPERATING CONDITIONS TABLE FOR THEIR PARTICULAR IR USE, HANDLING, AND DISPON OR USE OF, OR RELIANCE UP DRMATION RELATES ONLY TO TH ATE TO ITS USE IN COMBINATIONS	IN IS BASED UPON D TECHNICAL SOURCES E, VW&R MAKES NO R CONDITIONS OF USE ESPONSIBLE TO VERI TO DETERMINE WHET PURPOSES AND THEY SAL OF THE PRODUCT ON, INFORMATION CO	ATA OBTAINED FROM THE WHILE THE INFORMA- EPRESENTATIONS AS TO ARE BEYOND VW&R'S CON- FY THIS DATA UNDER HER THE PRODUCT IS ASSUME ALL RISKS OF OR FROM THE PUBLICA- NTAINED HEREIN. THIS
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### WEST FOINT PEPPERELL, INC. CHEMICAL EVALUATION NOTICE

24-MAR-92

#### OSHA RATING: HAZARDOUS

The MSDS for the following product has been evaluated by the Research Center and the product is approved for use:

CHEMICAL NAME:ACETIC ACID 20-80%; ACETIC ANHYDRIDE BLEND 20-80%VENDOR:HOECHST CELANESE CORPORATIONAPPROVAL NO.AD-205-HCFACILITY:CFP-D14-B04FEQUESTED BY:MARK MULLINS

\* CONTAINS A HAZARDOUS WASTE COMPONENT. CONTACT MATT BIRDSONG AT THE RESEARCH CENTER, OR THE CORPORATE LAW DEPARTMENT FOR SPILL RESPONSE OR DISPOSAL PROCEDURES.

\*\* THIS CEN APPLIES ONLY TO THE MSDS DATED: FEBRUARY 16, 1990 \*\*

1. This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept.

2. Please check the date on your MSDS for this product and eleminate any older versions.

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# **Data Sheet**

# Hoechst Celanese

20-80% ACETIC ACID/

BLEND

20-80% ACETIC ANHYDRIDE

#### **Chemical Group**

Hoechst Celanese Corporation P.O. Box 569320 / Daltas, Texas 75356-9320 Information phone: 214 689 4000 \* Emergency phone: 800 424 9300 (CHEMTREC)

issued February 16, 1990

## Identification

Product name: 20-80% Acetic acid/ 20-80% acetic anhydride, blend

Chemical name: Acetic anhydride/ acetic acid solution

Department of Transportation Information Shipping name: Corrosive Liquid, NOS (Acetic Acid, Acetic Anhydride) Hazard classification: Corrosive Material United Nations number: UN1760 Emergency Response Guide no.: 60

\* Reportable Quantity: 5000 lb/2270 kg

#### **Physical data**

(All values are approximate.) Boiling point (760 mm Hg): 126°C (259°F) Freezing point: -15°C (5°F) Specific gravity (H<sub>2</sub>O = 1 ( $\omega$  20/20°C): 1.06 Vapor pressure (20°C): 8 mm Hg Vapor density (Air = 1 ( $\omega$  20°C): 2.5 Solubility in water (% by WT ( $\omega$  20°C): Complete

Percent volatiles by volume: 100

Appearance and odor: Clear, colorless, mobile liquid with strong, vinegar-like, acrid odor.

# Fire and explosion hazard data

(All values are approximate.)

Flammable limits in air, % by volume Upper: 16.6 Lower: 2.7

Flash point (test method): Tag closed cup (ASTM 056): 117°F (47°C)

Extinguishing media: Use CO<sub>2</sub> or dry chemical for small fires, alcohol-type aqueous film-forming foam or water spray for large fires.

Special fire-fighting procedures: \* If potential for exposure to vapors

or products of combustion exists, wear complete personal protective equipment and respirator approved by both NIOSH and MSHA:

Self-contained breathing apparatus with lull facepiece operated in pressure demand or other positive pressure mode.

## Component information (See Glowary at and at MSDS for definitional)

		Exposure levels		<b>6 1 1 1 1</b>
Component, wt. %	OSHA PEL	ACGIH TLV- TWA	———— Юч.Н	Subject to SARA §313 reporting?
• Acesic acid, 20-80% (64-19-7)	10 port, TVA	10 ppm, TWA: 15 ppm, STEL(1)	1000 ppm	No
• Acolic anhyonde, 20-80% (108-24-7)	S ppm, ceiing (15)	S ppm, coing (15)	1000 ppm	No

**.** . .

(1) All components fitted as required by lederal, Calibria, New Jersey and Penneykenia regulations. (2) Hoschal Celansse has adopted the ACGeH TLM.

Water spray can be used to reduce intensity of flames and to dilute spills to nonflammable mixture. Use water spray to cool fire-exposed structures and vessels.

Unusual fire and explosion hazards: During fire-fighting operations, avoid directing water into vessels containing anhydrides. Acetic anhydride reacts vigorously with water, releasing heat.

#### Special hazard designations

	HMAS	NFPA	Key
Health:	3	3	0 - Minimal
Flammability:	2		1 - Slight
Reactivity:	1	1	2 - Moderale
Personal protective			3 - Serious
equipment:	G	_	4 - Severe

SARA §311 hazard categories

Acute health:	Yes
Chronic health:	Yes
Fire:	Yes
Sudden release of pressure:	No
Reactive:	Yes

## **Reactivity data**

Stability: Stable

Hazardous polymerization: Will not occur.

Conditions to avoid: Flame.

#### Materials to avoid:

Water, alkalis such as caustic soda (sodium hydroxide) and soda ash (sodium carbonate); glycols; amines; oxidizing agents such as hydrogen peroxide, nitric acid, perchloric acid or chromium trioxide; boric acid.

Hazardous combustion or decomposition products: Carbon monoxide.

#### **Health data**

Effects of exposure/toxicity data

#### Acute

Ingestion (swallowing): Causes severe irritation of and damage to mouth, throat and stomach. Slightly toxic to animals (oral LD50, rats: acetic acid -3.3 g/kg; acetic anhydride - 1.8 g/kg). inhalation (breathing): Causes severe irritation of nasal passages, throat and lungs. Can cause pulmonary edema (accumulation of fluid in the lungs); signs and symptoms can be delayed for several hours. Acetic acid - practically non-toxic to animals (inhalation LCLo, rats, 4 hrs: 16,000 ppm). Acetic anhydride slightly toxic to animals (inhalation LCLo, rats, 4 hrs: 1000 ppm). skin contact: Can cause chemical burn. Effect of exposure can be delayed. Sensitization (allergic reaction) can occur. Acetic acid - moderately toxic to animals by absorption (dermal LDso. rabbils: 1.1 g/kg). Acetic anhydride slightly toxic to animals by absorption (dermal LD<sub>50</sub>, rabbits: 4.0 g/kg). Eye contact: Can cause chemical burn damage irreversible (loss of vision). Vapors are severely irritating.

(continued)

Iw or revised information; previous version dated March 20, 1988.

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SECTION 1 PRODUCT NUMBER	ANNER INDOSTRIE X 1967 GREENVIL 22-3893 Ind 704 Ne Resin	<b>.</b> S	<u>entificatio</u>	<u></u>		
SECTION 2 MATERIAL Butyl Alcobol Butyl Benzyl Phthalate *Ceiling	HAZARDOU PERCENT 5	25 INGREDI CLS KUNBER 71-36-3 85-68-7	ENTS / ΗΑΖΑ TLV (TWA) <u>ppw. wg/cu w</u> SO4 1504 Ν/λ	ARO DATA Stel <u>pdu. 16/cu.</u> 1 N/A N/A N/A	РЕL <u>рри, bg/cu и</u> 100 300 И/Л	SARA 313 Yes Yes
SECTION 3 BOILING/NELTING POINT @760 mm JAPOR PRESSORE mm Eq @20° C JAPOR DEXSITY (Air = 1) PERCENT VOLATILE BY WEIGHT (1) SASITY (1bs/gal) SOLUBILITY IN WATER EVAPORATION RATE SPEARANCE AND ODOR	As water N/A >60 8,33 lbs/d dispersibl as water	le	ohol odor			
SECTION 4 FLASH POINT 'P (Test Method) EXTINGUISHING MEDIA SPECIAL FIRE FIGHTING PROCEDUR UNUSUAL FIRE & EXPLOSION HALLA	103'F Foam, dry RES Spray fir RDS None know	(Nethod: Closed chemical, carbo e exposed drums	n dioxide, water to cool.			
SECTION 5 PRODUCT STABILITY. Conditions to Avoid. CHEMICAL INCOMPATIBILITY. HAZARDOUS DECOMPOSITION PRODUC dATARDOUS POLYXERITATION.	Stable Wone know Strong ac CTS Ob, carbo Will not	m. dis in concentration of the second way occur.	<b><u>VITY</u> DATA</b> ated form. nidentified mitro	gen compounds.		
SECTION 6 HE SKIN CONTACT	EALTH HAZA Nay cause Will cause Nay cause Batmful i	RD DATA * irritation. irritation or irritation of m f swallowed. Ca	lose and throat.		•	



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SECTION Z SKIN	e reuse.
SECTION 8 SPECIAL PROTECTION INFORMATION RESPIRATORY PROTECTION Approved NIDSH/OSHA respirator if workplace concentration exceeds state VENTILATION Provide sufficient ventilation to maintain exposure below stated TLV's PROTECTIVE CLOTHING Rubber or plastic gloves recommended. EVE PROTECTION Safety glasses as required by OSHA or local work rules. OTHER PRECAUTIONS None known.	d ligits.
SECTION 9 SPILL AND DISPOSAL INFORMATION SPILL OR LEAK PROCEDURES Absorb liquid on inert material and place in appropriate container. Streams, severs or natural water supplies. WASTE DISPOSAL METROD Disposal just be in accordance with Federal, State, and Local regula	•.
SECTION 10 TSCA	ons of the Toxic Substances
SECTION 11 SUPPLIER INFORMATION Products formulated to have fire retardant properties are manufactured and controlled to internal specifications. Evode-fanner Industries, Inc. makes no warranty, expressed or implied, as to the retardancy of these products on specific customer applications.	
- "vode-Tanner Industries, Inc. makes no varranty of merchantibility nor express or implied, in th 	sale of its products, and d singly or in combination
Precautions to be taken in handling and storage: Keep container sealed to avoid moisture loss. 95'F.	Store between 40°F and

(<sup>`</sup>

#### WEST POINT PEPPERELL, INC. CHEMICAL EVALUATION NOTICE

23-AFR-92

OSHA RATING: HAZARDOUS

The MSDS for the following product has been evaluated by the Research Center and the product is approved for use:

CHEMICAL NAME:	TANCOBIND 704NA
VENDOR:	EVODE-TANNER IND
APPROVAL NO.	AF-148-HC
FACILITY:	CFP-F07
REQUESTED BY:	MARK MULLINS

\* CONTAINS A HAZARDOUS WASTE COMPONENT. CONTACT MATT BIRDSONG AT THE RESEARCH CENTER, OR THE CORPORATE LAW DEPARTMENT FOR SPILL RESPONSE OR DISPOSAL PROCEDURES.

\* CONTAINS AN EPA TOXIC SUBSTANCE (TXS). REPORTING FOR TITLE III SEC. 313 MAY BE REQUIRED.

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\_\_\_\_\_ \*\* THIS CEN APPLIES ONLY TO THE MSDS DATED: 06/20/91 \*\*

1. This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept. 2. Please check the date on your MSDS for this product and

eleminate any older versions.

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***** MATERI	AL SAFET	Y DA	<b>ТА S</b> .	HEET	****
Latest Revision Date Print Date				Tancobir	1d_704NA
SECTION 1 PRODUCT NUMBER	7 GREENVILLE, SC 29602 93 MA	TIFICATIO	Y		
	ZARDOUS INGREDIEN ERCENT CAS NUXBER 71-36-3 \$5~68-7	ITS / HAZAI TLV (TVA) <u>2011. B3/Cl 1</u> 504 1504 1/A	<u>RD DATA</u> Stel <u>ppn, bg/cu τ</u> Ν/λ Υ/λ Ν/λ	PEL <u>PDI. KJ/CU R</u> 100 300 K/A	SARA 313 Yes Yes
SECTION 3 BOILING/HELTING POINT \$760 mm Hg VAFOR PRESSURE mm Hg \$20° C VAPOR DENSITY (Air = 1) PERCENT VOLATILE BY WEIGHT (\$) DENSITY (1bs/gal) SOLUBILITY IN WATER EVAPORATION RATE APPEARANCE AND ODOR	λs water N/λ >60 \$.39 lbs/gal. @ 77°F dispersible as water				
SECTION 4 FLASE POINT 'F (Test Method) EXTINGUISHING MEDIA SPECIAL FIRE PIGETING PROCEDURES UNUSUAL FIRE & EXPLOSION HALARDS	Foam, dry chemical, carbon of Spray fire exposed druns to Mone known.	up} dioxide, vater fo cool.	1 0g :		
SECTION 5 PRODUCT STABILITY. Conditions to Avoid CRENICAL INCOMPATIBILITY. HATARDOUS DECOMPOSITION PRODUCTS. HATARDOUS POLYMERITATION.	REACTIVI Stable Hone known. Strong acids in concentrate CO, carbon dioride and unid Will not occur.	TY DATA d form. estified mitroge	en compounds.		
SECTION 6 HEALT SKIN CONTACT. EYE CONTACT. INHALATION. INGESTION. CHRONIC EFFECTS OF OVEREXPOSURE.	H HAZARD DATA * E Nay cause irritation. Will cause irritation or red May cause irritation of nose Earmful if swallowed. Can o	FFECTS OF and throat.	<u>overexpos</u> i	<u>SURE</u>	

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SKIN Wash thoroughly with soan	ERGENCY AND FIRST AID PROCEDURES p and water. Remove contaminated clothing and laundar before r 15 minutes. Contact physician. Get medical help. esh air. If symptoms persist contact physician.	<b>Γευ≲ê.</b>
RESPIRATORY PROTECTION Approved HID RESPIRATORY PROTECTION Provide suff	bes and and an all and all and all and all and all all all all all all all all all al	d linits.
SECTION 9 SETTL OR LEAK PROCEDURES Absorb li	SPILL AND DISPOSAL INFORMATION quid on inert material and place in appropriate container. severs or natural water supplies. must be in accordance with Federal, State, and Local regula	Do not contaminate lakes, tions.
	OTHER REGULATORY INFORMATION components of this product are registered under the regulat	1
vode-Tanner Industries, Inc. makes	SUPPLIER INFORMATION ardant properties are manufactured and controlled to interna- ries, Inc. makes no warranty, expressed or implied, as to the ific customer applications. no warranty of merchantibility nor express or implied, in the y for the result obtained by the use of products, whether us of sale are printed on our sales invoices. and storage: Keep container sealed to avoid moisture loss.	he sale of its products, and sed singly or in combination
Precautions to be taken in handling 95°F.	and storage: Keep white server of another	
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#### WEST POINT PEPPERELL, INC. CHEMICAL EVALUATION NOTICE

31-MAR-92

### OSHA RATING: HAZARDOUS

The MSDS for the following product has been evaluated by the Research Center and the product is approved for use:

CHEMICAL NAME: SODIUM HYDROXIDE 50%; CAUSTIC SODA SOLUTION 50% VENDOR: DOW CHEMICAL U.S.A. - SPROVAL NO. AA-523-HC FACILITY: CFP-B04-D14-P24 REQUESTED BY: MARK MULLINS

\* CONTAINS A HAZARDOUS WASTE COMPONENT. CONTACT MATT BIRDSONG AT THE RESEARCH CENTER, OR THE CORPORATE LAW DEPARTMENT FOR SPILL RESPONSE OR DISPOSAL PROCEDURES.

\*\* THIS CEN APPLIES ONLY TO THE MSDS DATED: 06/14/90 \*\*

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 This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept.
 Please check the date on your MSDS for this product and eleminate any older versions.

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Dow	Dow U.S.A
Material Safety Data Sheet	The Dow Chemical Compa Midland, Michigan 486
Dow Chemical U.S.A.* Nidland, NI 48674 Emergency Phon	e: 517-636-4400
Product code: 15216	Page: 1
Product Name: CAUSTIC SODA SOLUTION 50%	
Effective Date: 06/14/90 Date Printed: 01/06/92	HSDS:000161
1. INGREDIENTS: (% w/w, unless otherwise noted)	
Sodium hydroxide (NaOH)         CAS# 001310-73-2           Sodium carbonate (Na2C03)         CAS# 000497-19-8           Sodium chloride (NaCl)         CAS# 007647-14-5           Water         CAS# 007732-18-5	<0.2% <1.0%
This document is prepared pursuant to the OSHA Haz Communication Standard (29 CFR 1910.1200). In add substances not 'Hazardous' per this OSHA Standard listed. Where proprietary ingredient shows, the i may be made available as provided in this standard	nay be dentity
2. PHYSICAL DATA:	
BOILING POINT: Approximately 293F. 145C FREEZING POINT: Approximately 58F, 14C VAP. PRESS: 1.5 mmHg, 0.2 kPa @ 20C VAP. DENSITY: Not applicable SOL. IN WATER: Water solution SP. GRAVITY: @ 20C (Dens.) 1.52 g/ml APPEARANCE: Colorless to slightly colored liquid. ODOR: No odor.	
3. FIRE AND EXPLOSION HAZARD DATA:	
FLASH POINT: None METHOD USED: Not applicable	
FLAMMABLE LIMITS LFL: Not applic. UFL: Not applic.	
EXTINGUISHING MEDIA: Non-combustible.	
FIRE & EXPLOSION HAZARDS: In water solution caus with amphoteric metals (such as aluminum) gener which is flammable and/or explosive if ignited.	ating hydrogen
FIRE-FIGHTING EQUIPMENT: Wear self-contained (po if available) breathing apparatus and full prot	sitive-pressure ective clothing.

(Continued on page 2, over) (R) Indicates a Trademark of The Dow Chemical Company

\* An Operating Unit of The Dow Chemical Company





Dow Chemical U.S.A.\* Nidland, NI 48674 Emergency Phone: 517-636-4400 Page: 3 Product code: 15216 Product Name: CAUSTIC SODA SOLUTION 50% Effective Date: 06/14/90 Date Printed: 01/06/92 MSDS:000101

## 7. FIRST AID:

EYES: WATER is the only accepted method of removal of caustic soda (lye) from the eyes or skin. You may have 10 seconds or less to avoid serious permanent injury. Therefore, IMMEDIATE first aid must be given after any injurious exposure. Moving the victim from water access for transport to medical aid should be done only on the advice of qualified medical personnel. While transporting victim to a medical facility, continue washing if possible.

In case of eye contact, wash eyes immediately and continuously for 30 minutes. Eall for medical assistance immediately.

SKIN: Immediate continued and thorough washing in flowing water for 30 minutes is imperative while removing contaminated clothing. Prompt medical consultation is essential. Wash contaminated clothing before reuse. Destroy contaminated shoes.

INGESTION: Do not induce vomiting. Give large amounts of water or milk if available and transport to medical facility.

INHALATION: Remove to fresh air if effects occur. Consult medical:

NOTE TO PHYSICIAN: , Corrosive. May cause stricture. If lavage is performed, suggest endotracheal and/or esophagoscopic control. Material is strong alkali. If burn is present, treat as any thermal burn, after decontamination. For burns of skin only. Eye irrigation may be necessary for an extended period of time to remove as much caustic as possible. Duration of irrigation and treatment is at the discretion of medical personnel. No specific antidote. Supportive care. Treatment based on judgment of the physician in response to reactions of the patient.

#### 8. HANDLING PRECAUTIONS:

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EXPOSURE GUIDELINE (S) : Sodium hyde skide: OSHA PEL and ACGIH TLV are 2 mg/m3 Ceiling.

VENTILATION: Control airborne concentrations below the exposure Good general ventilation sufficient for most quideline. operations.

RESPIRATORY PROTECTION: In misty atmospheres, use an approved mist respirator. If respiratory irritation is experienced, use an approved air-purifying respirator.

(Continued on page 4, over) (R) Indicates a Trademark of The Dow Chemical Company

\* An Operating Unit of The Dow Chemical Company



Dow Chemical U.S.A.\* Nidland, NI 48674 Emergency Phone: 517-636-4400 Product code: 15216 Page: R-1 Product Name: CAUSTIC SODA SOLUTION 50%

Effective Date: 06/14/90 Date Printed: 01/06/92 M

MSDS:000101

REGULATORY INFORMATION: (Not meant to be all-inclusive--selected regulations represented.)

NOTICE: The information herein is presented in good faith and believed to be accurate as of the effective date shown above. However, no warranty, express or implied, is given. Regulatory requirements are subject to change and may differ from one location to another; it is the buyer's responsibility to ensure that its activities comply with federal, state or provincial, and local laws. The following specific information is made for the purpose of complying with numerous federal, state or provincial, and local laws and regulations. See MSD Sheet for health and safety information.

U.S. REGULATIONS 

SARA HAZARD CATEGORY: This product has been reviewed according to the EPA "Hazard Categories" promulgated under Sections 311 and 312 of the Superfund Amendment and Reauthorization Act of 1986 (SARA Title 111) and is considered, under applicable definitions, to meet the following categories:

An immediate health hazard

CANADIAN REGULATIONS

The Workplace Hazardous Materials Information System (W.H.M.I.S.) Classification for this product is:

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The Transportation of Dangerous Goods Act (T.D.G.A.) classification for - this product is:

Sodium Hydroxide, Solution/Class 8, (9.2)/UN1824/11

(R) Indicates a Trademark of The Dow Chemical Company The Information Herein Is Given In Good Faith, But No Warranty, Express Or Implied, Is Made. Consult The Dow Chemical Company For Further Information.

\* An Operating Unit of The Dow Chemical Company

### WEST POINT PEPPERELL, INC. CHEMICAL EVALUATION NOTICE

OSHA RATING: HAZARDOUS

23-APR-92

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The MSDS for the following product has been evaluated by the Research Center and the product is approved for use:

CHEMICAL NAME: FOLYBINDER 359NR4 VENDOR: IPPROVAL NO. AF-014-HC CFP-P24 FACILITY: REQUESTED BY: MARK MULLINS

MORTON INTERNATIONAL

\*\* THIS CEN APPLIES ONLY TO THE MSDS DATED: 06/29/89 \*\*

This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept. Please check the date on your MSDS for this product and eleminate any older versions.

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POLYBINDER 359NR4 PAGE: ١

aterial Safety Data Sheet

SECTION 1: PRODUCT IN	FORMATION
NAME:	POLYBINDER 359NR4
CHEMICAL DESCRIPTION:	ACRYLIC EMULSION
	TEXTILE FINISHING
MORTON MSDS NUMBER:	
APPEARANCE AND ODOR:	MILKY-WHITE LIQUID; MILD ODOR
	803-244-5351 (24 HOURS/DAY)
	803-244-5351 EXT. 236
	MORTON CHEMICAL
EFFECTIVE DATE:	
SUPERCEDES DATE:	06/29/89
SECTION 2: HAZARDOUS	INGREDIENTS
A HAZARD EVALUATION O	F THIS PRODUCT HAS BEEN PERFORMED. THIS PRODUCT IS
NOT CONSIDERED TO BE	HAZARDOUS UNDER THE CRITERIA OF THE OSHA HAZARD
COMMUNICATION STANDAR	0 (29 CFR 1910.1200).
SECTION 3. EMERCENCY	
IF THE PERSON TS DROW	AND FIRST AID PROCEDURES
OR LEAVE ALONE NEWER	SY OR UNCONSCIOUS, DO NOT GIVE ANYTHING BY MOUTH. GIVE ANYTHING TO DRINK TO A PERSON WHO IS
CONVULSING OF HAS NO	GIVE ANTIHING TO DRINK TO A PERSON WHO IS
THE AIRWAY, AND KEEP	GAG REFLEX. LOOSEN TIGHT FITTING CLOTHING, CLEAR
EYE CONTACT: Flush eyes with WA Consult a Physicia	ATER FOR AT LEAST 15 MINUTES. IF IRRITATION DEVELOPS, AN.
SKIN CONTACT:	
CONTACT WITH THE	SKIN DOES NOT NORMALLY REQUIRE MEDICAL ATTENTION. VISABLE TO FLUSH THE AFFECTED AREA WITH PLENTY OF WATER DUCT RESIDUE.
INHALATION:	
	ATION DOES NOT NORMALLY PRODUCE ADVERSE EFFECTS.
THEREFORE, MEDICAL	ATTENTION IS NOT USUALLY REQUIRED FOLLOWING EXPOSURE.
INGESTION:	
	TROL CENTER, EMERGENCY ROOM, OR PHYSICIAN. UNLESS
ADVISED OTHERWISE	INDUCE VOMITING BY GIVING EITHER SYRUP OF IPECAC
FOLLOWED BY 2 GLAS	SES OF WATER OR BY STICKING FINGER DOWN THROAT.
NOTE TO PHYSICIAN:	
	TE TE ENGLIN THERAPY TE PERSON A CONTRACTOR
ABSORPTION, ADMINI SUPPORTIVE THERAPY	OTE IS KNOWN. THERAPY IS DIRECTED AT PREVENTING ISTERING TO THE SYMPTOMS AS THEY OCCUR, AND PROVIDING
SECTION 4: HEALTH EFFE	
PRIMARY ROUTE(S) OF EX	CPOSURE: EYE - YES SKIN - YES INHALATION - NO
	NOTICE ALL LES SKIN - IES INNALAIIUN - NU

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EVE CONTACT :	RE EXPECTED FOLLOWING INCIDENTAL CONTACT WITH THE
SKIN CONTACT: NO ADVERSE EFFECTS AR SKIN.	RE EXPECTED FOLLOWING INCIDENTAL CONTACT WITH THE
INHALATION: UNDER NORMAL CONDITION	DNS OF USE, NO ADVERSE EFFECTS ARE EXPECTED.
INGESTION: CAN CAUSE NAUSEA, VON	MITING, AND GASTROINTESTINAL UPSET (e.g. DIARRHEA).
ADDITIONAL EFFECTS: DEPENDING ON THE ROUT MAY OCCUR IN THE FOLM NONE KNOWN.	TE, FREQUENCY, AND DURATION OF EXPOSURE, TOXICITY LOWING ORGANS AND/OR SYSTEMS:
AGGRAVATION OF EXISTING O Exposure to this pro Aggravate any existing	CONDITIONS: DUCT IS NOT EXPECTED TO CONTRIBUTE TO, WORSEN, OR NG MEDICAL CONDITIONS.
OF THE "PURE" FORM OF TH AS THE RESULTS OF ANY TO DETAILED, THIS INFORMATI	LEVANT INFORMATION WITR REGARD TO THE TOXICITY E COMPONENT(S) INDENTIFIED IN SECTION 2, AS WELL XICITY STUDIES PERFORMED ON THE PRODUCT. THOUGH ON CAN BE SUBJECT TO MISINTERPRETATION. IT IS, T THE FOLLOWING INFORMATION BE INTERPRETED BY
PRODUCT TOXICITY INFORMA	TION:
TOXIC EFFECTS: Based on the Re Product Would N	SULTS OF STUDIES PERFORMED ON SIMILAR PRODUCTS, THIS NOT BE CONSIDERED TO BE AN EYE OR SKIN IRRITANT.
SECTION 6: OCCUPATIONAL EYE PROTECTION: WEAR CHEMICAL SPLASH	
IMPERVIOUS GLOVES. B	TACT, WEAR PROTECTIVE CLOTHING AND APPROPRIATE BECAUSE A VARIETY OF PROTECTIVE GLOVES EXIST, ALWAYS ACTURER TO DETERMINE THE PROPER TYPE FOR SPECIFIC

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POLYBINDER 359NR4 PAGE: 3

cerial Safety Data Sheet RESPIRATORY PROTECTION: RESPIRATORY PROTECTION IS NOT USUALLY REQUIRED UNDER NORMAL CONDITIONS OF USE. VENTILATION: MINIMIZE EXPOSURE BY PROVIDING ADEQUATE VENTILATION. GENERAL (DILUTION) VENTILATION MAY BE ACCEPTABLE. HOWEVER, LOCAL EXHAUST VENTILATION IS RECOMMENDED WHEN VAPORS, MISTS, OR DUSTS CAN BE RELEASED. PERSONAL HYGIENE: WASH THOROUGHLY AFTER HANDLING, ESPECIALLY BEFORE EATING, DRINKING, SMOKING, OR USING RESTROOM FACILITIES. CONTAMINATED CLOTHING AND SHOES SHOULD BE THOROUGHLY CLEANED AND DRIED BEFORE REUSE. SECTION 7: FIRE PROTECTION INFORMATION FLASH POINT: > 200 F, 93 C TEST METHOD: SETAFLASH CLOSED CUP EXPLOSIVE LIMITS: LEL (%) - NOT APPLICABLE UEL (%) - NJT APPLICABLE AUTOIGNITION TEMPERATURE: -NOT APPLICABLE EXTINGUISHING MEDIA: THIS IS A WATER-BASED PRODUCT AND IS NOT EXPECTED TO BURN UNTIL ALL THE WATER HAS BOILED AWAY. THE RESIDUAL SOLIDS AND/OR PRODUCT CONTAINER MAY SUPPORT COMBUSTION. USE WATER, FOAM, DRY CHEMICAL, OR CARBON DIOXIDE. SPECIAL FIRE FIGHTING PROCEDURES: FIRE FIGHTERS AND OTHERS WHO MAY BE EXPOSED TO THE PRODUCTS OF COMBUSTION SHOULD BE EQUIPPED WITH NIOSH APPROVED POSITIVE PRESSURE SELF-CONTAINED BREATHING APPARATUS (SCBA) AND FULL PROTECTIVE CLOTHING. UNUSUAL FIRE AND EXPLOSION HAZARDS: NONE KNOWN. SECTION 8: REACTIVITY DATA STABLE UNDER NORMAL CONDITIONS OF STORAGE AND USE: YES MATERIALS TO AVOID: NONE KNOWN. HAZARDOUS POLYMERIZATION: HAZARDOUS POLYMERIZATION WILL NOT OCCUR. THERMAL DECOMPOSITION PRODUCTS: IF HEATED TO HIGH TEMPERATURES OR EXPOSED TO AN OPEN FLAME, THIS PRODUCT MAY EMIT THE FOLLOWING COMPOUNOS:

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SMOKE, SOOT, & TOXIC FUMES (e.g. CARBON DIOXIDE & CARBON MONOXIDE).

# SECTION 9: SPILL AND LEAK PROCEDURES

RESPONSE TO SPILLS:

STOP DISCHARGE AND CONTAIN SPILL OR CONTAMINATED MATERIAL USING A DIKE OR BARRIER. IF A SUBSTANTIAL QUANTITY IS SPILLED AND CAN BE PUMPED, RECOVER WITH PUMPING EQUIPMENT OR A VACUUM TRUCK. EXPLOSION-PROOF EQUIPMENT SHOULD BE USED IF THIS PRODUCT IS FLAMMABLE OR COMBUSTIBLE(SEE SECTION 7). OTHERWISE, USE AN ABSORBENT SUCH AS FULLER'S EARTH, CLAY, OR OTHER APPROPRIATE SYNTHETIC ABSORBENT. PLACE CONTAMINATED MATERIAL IN A SUITABLE CONTAINER FOR FURTHER HANDLING AND DISPOSAL. APPROPRIATE SAFETY MEASURES AND PROTECTIVE EQUIPMENT SHOULD BE USED (SEE SECTION 6).

DO NOT FLUSH TO SEWER, STREAM, OR OTHER BODIES OF WATER UNLESS AUTHORIZED TO DO SO BY APPROPRIATE GOVERNMENT OFFICIAL.

#### PRECAUTIONS:

IF THE AIRBORNE CONCENTRATION EXCEEDS ESTABLISHED EXPOSURE LIMITS, EVACUATE EMPLOYEES AND VENTILATE THE AREA.

A SUPPLIED AIR RESPIRATOR OR SELF-CONTAINED BREATHING APPARATUS (SCBA), SHOULD BE USED FOR ENTRY INTO ENCLOSED SPACES, OR IN AREAS WITH INADEQUATE VENTILATION.

#### SPILL NOTIFICATION:

THIS PRODUCT MAY CONTAIN ONE OR MORE HAZARDOUS SUBSTANCES LISTED EITHER BY THE U.S. EPA (CERCLA, 40 CFR 302.4) OR BY THE U.S. DOT (49 CFR 172.101), FOR WHICH A "REPORTABLE QUANTITY" (RQ) HAS BEEN ESTABLISHED. IF A QUANTITY EQUAL TO OR GREATER THAN THE ESTABLISHED RQ IS RELEASED INTO THE ENVIRONMENT, THE NATIONAL RESPONSE CENTER (NRC) AT 800-424-8802 MUST BE NOTIFIED IMMEDIATELY. THIS PRODUCT MAY ALSO CONTAIN AN EXTREMELY HAZARDOUS SUBSTANCE (SEE SECTION 13), WHICH MAY REQUIRE ADDITIONAL REPORTING UNDER SARA TITLE III (40 CFR 355.40). OTHER FEDERAL, STATE, AND LOCAL REPORTING REGULATIONS MAY APPLY.

#### DISPOSAL METHODS:

IF DISCARDED IN ITS ORIGINAL UNUSED FORM, THIS PRODUCT DOES NOT MEET THE DEFINITION OF A RCRA HAZARDOUS WASTE UNDER 40 CFR 261. NEVERTHELESS, IT SHOULD BE MANAGED (STORED/TREATED/DISPOSED/ETC.) AT AN AUTHORIZED FACILITY, IN COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL REQUIREMENTS. BE SURE TO CONTACT APPROPRIATE GOVERNMENT ENVIRONMENTAL AGENCIES IF FURTHER DISPOSAL GUIDANCE IS REQUIRED.

OF THE METHODS OF DISPOSAL CURRENTLY AVAILABLE, IT IS RECOMMENDED THAT AN ALTERNATIVE BE SELECTED ACCORDING TO THE FOLLOWING ORDER OF PREFERENCE, BASED UPON ENVIRONMENTAL ACCEPTABILITY:

- (1) RECYCLE OF REWORK IF AT ALL FEASIBLE,
- (2) INCINERATE AT AN AUTHORIZED FACILITY,

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(3) TREAT AT AN ACCEPTABLE WASTE TREATMENT FACILITY, OR (4) LANDFILL AT AN APPROVED FACILITY (SOLIDIFICATION OR FIXATION MAY BE REQUIRED PRIOR TO DISPOSAL). SECTION 10: SPECIAL PRECAUTIONS RECOMMENDED STORAGE PRACTICE AND CONDITIONS: PROTECT FROM FREEZING. STORE IN COOL, DRY, WELL VENTILATED AREA. DO NOT STORE ABOVE: 120 F, 49 C CONTAINER USE PROCEDURES: NO SPECIAL PRECAUTIONS ARE NEEDED. FOLLOW GOOD MANUFACTURING AND HANDLING PRACTICES. **EMPTY CONTAINER PRECAUTIONS:** THIS CONTAINER CAN BE HAZARDOUS WHEN EMPTY, BECAUSE IT CAN RETAIN PRODUCT RESIDUES. THEREFORE, DO NOT REUSE CONTAINER FOR FOOD, CLOTHING, OR PRODUCTS FOR HUMAN OR ANIMAL CONSUMPTION OR WHERE SKIN CONTACT MAY OCCUR. SECTION 11: PHYSICAL DATA 43 % NON-VOLATILES (BY WEIGHT): pH: 2.5 VAPOR DENSITY (AIR=1): NOT APPLICABLE SOLUBILITY IN WATER: MISCIBLE OR DISPERSIBLE EVAPORATION RATE: NOT ESTABLISHED VAPOR PRESSURE (mmHg @ 25 DEGREES C): 24 SPECIFIC GRAVITY (WATER=1): 1 BOILING POINT (2 1 ATM): 212 F, 100 C NOTE: THE PHYSICAL DATA PRESENTED ABOVE ARE TYPICAL VALUES AND SHOULD NOT BE CONSTRUED AS A SPECIFICATION. SECTION 12: LABEL AND TRANSPORTATION INFORMATION DOT SHIPPING NAME: NOT REGULATED DOT LABEL: NOT APPLICABLE DOT IDENTIFICATION NO.: NOT APPLICABLE MORTON PRECAUTIONARY LABEL NO .: L111 SECTION 13: REGULATORY INFORMATION TOXIC SUBSTANCE CONTROL ACT (TSCA) THE CHEMICAL COMPONENTS OF THIS PRODUCT ARE CONTAINED ON THE SECTION 8(B) CHEMICAL SUBSTANCE INVENTORY LIST (40 CFR 710). SARA TITLE III INFORMATION SECTION 313 - TOXIC CHEMICALS

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POLYBINDER 359NR4 PAGE: 6
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IS PRODUCT DOES NOT NT OF THE MIXTURE (0.1 RCINOGEN).
IIS PRODUCT DOES NOT
I, THE PHYSICAL AND E IDENTIFIED BELOW:
NO
NO
NO NO
DNS - CANADA
FORMATION THAT COMPLIES NADIAN WORKPLACE HAZARDOUS
CABLE
COVER ALL POSSIBLE INDIVIDUAL TO PROVIDE A SAFE WORKPLACE, BE EXAMINED TO DETERMINE IF, OR RIBED HEREIN - ARE REQUIRED. ANY HEREIN SHOULD BE PASSED ON TO E. MORTON THIOKOL, INC. MUST HAVE SUPPLIED TO DEVELOP WORK PROGRAMS FOR THE INDIVIDUAL
EST OF OUR KNOWLEDGE AND BELIEF, NDLING AND USE ARE BEYOND OUR ASSUME NO LIABILITY FOR DAMAGES LS MAY PRESENT UNKNOWN HEALTH OUGH CERTAIN HAZARDS ARE ESE ARE THE ONLY HAZARDS WHICH THE CHEMICAL IS THE SOLE ICAL SHOULD SATISFY THEMSELVES THAT THE CHEMICAL IS USED

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SAFELY. NO REPRESENTATIONS OR WARRANTIES, EITHER EXPRESSED OR IMPLIED, OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR ANY OTHER NATURE ARE MADE HEREUNDER WITH RESPECT TO THE INFORMATION CONTAINED HEREIN OR THE CHEMICAL TO WHICH THE INFORMATION REFERS. IT IS THE RESPONSIBILITY OF THE USER TO COMPLY WHICH THE INFORMATION REFERS. IT IS THE RESPONSIBILITY OF THE USER TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS AND REGULATIONS. NOTHING CONTAINED HEREIN IS TO BE CONSTRUED AS A RECOMMENDATION FOR USE IN VIOLATION OF ANY PATENTS OR OF APPLICABLE LAWS OR REGULATIONS. IF YOU HAVE QUESTIONS WITH REGARD TO THE INFORMATION PRESENTED IN THIS DOCUMENT, CONTACT: DAVID B. WIENCKOWSKI, D.A.B.T. MANAGER, MATERIAL SAFETY DATA SHEETS

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Please use the following sheets to list any problems, comments or suggestions you have about the MSDS software.

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1. Mistakes in the program \_\_\_\_\_

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2. Problems I had while using the program \_\_\_\_\_

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3. I would like to see these things added to the program  $\frac{\pi}{2}$ \_\_\_\_\_ . . ~ 4. I would like to see these things taken out of the program \_\_\_\_\_\_ . . 5. General comments and suggestions \_\_\_\_\_ • . 2 37

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•	USER SURVEY					
1.	Overall, how do you rate the program?	BAD 1	2	3	4	GOOD 5
	(On a scale of 1 to 5)	BORIN 1	<b>iG</b> 2	3	EXC: 4	ITING 5
	,	HARD 1	2	3	4	EASY 5
2.	Do you think the letters on the computer screen are easy to read?	NO 1	2	3	4	YES 5
3.	Do you think the highlighting on the computer screen was helpful?	NO 1	2	3	4	YES 5
4.	Did you understand the ordering of the computer screens?	NO 1	2	3	<b>4</b>	YES 5
5.	Do you think the wording in the program was consistent?	NO 1	2	3	4	YES 5
б.	Are the words used in the program similar to words you use during work?	NO 1	2	3	4	YES 5
7.	Do you think the messages on the computer screen are confusing?	NO 1	2	3	4	YES 5
8.	Does the computer always let you know what it is doing?	NO 1	2	3	4	YES 5

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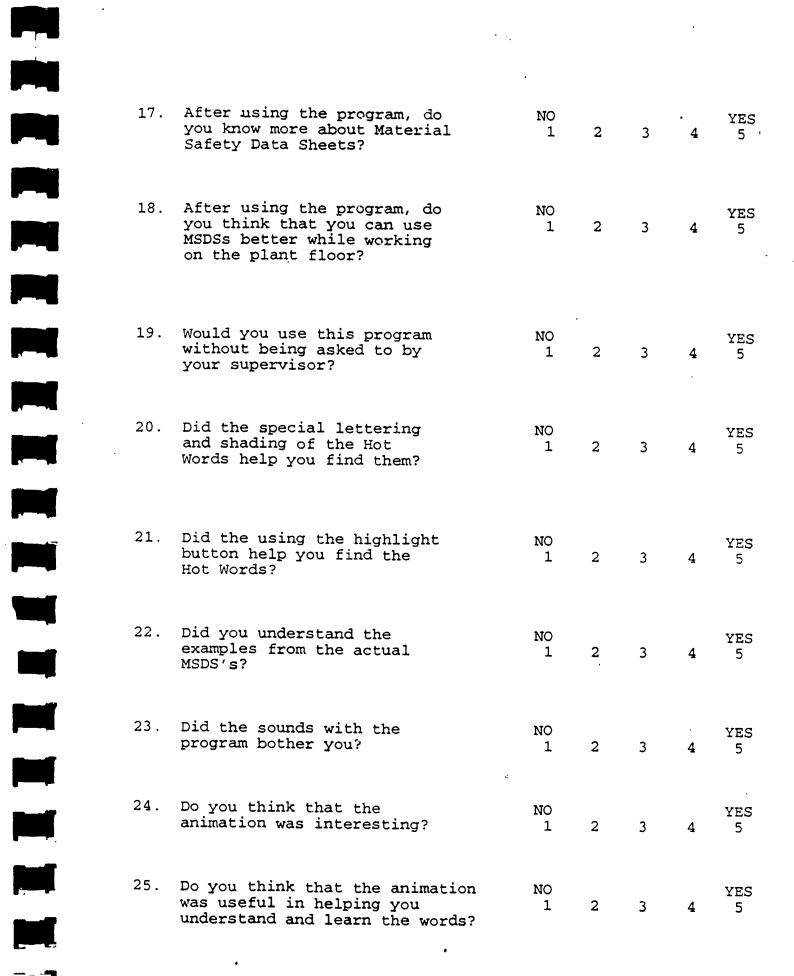
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9	If you got error messages, do you think the error messages were helpful?	NO 1	2	3	4	YES 5
10.	Do you think the program is easy to learn?	NO 1	2	3	4	YES 5
11.	Do you think the buttons are easy to learn by trial and error?	NO 1	2	3	. 4	YES 5
12.	Do you think it is easy to remember the names and uses of the buttons?	NO 1	2	3	4	YES 5
13.	If you clicked on the help button, do you think that the computer help screen you got to was helpful?	NO 1	2	3	4	YES 5
14.	Do you think the computer follows your commands fast enough?	NO 1	2	3	4	YES 5
15.	Do you think it is easy to get stuck in the program?	NO 1	2	3	4	YES 5
16.	Do you think the program makes it easy to correct your mistakes?	NO 1	2	3	4	YES 5

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27. Do you think that there were too many examples of actual MSDSs in the program? 28. Do you think that having NO YES hot words on the examples 1 2 3 4 5 was helpful? 29. Would you like to see more or less hot words on the example cards? MORE HOT WORDS SAME AMOUNT LESS HOT WORDS 30. Please list any other things you would like to be included on the help screen. 31. Do you have any other suggestions about the program?	26.	Do you think that the button practice screens were helpful?	NO 1	2	3	. 4	YES 5
<ul> <li>31. Do you have any other suggestions about the program?</li> <li>31. Do you have any other suggestions about the program?</li> </ul>	27.	were too many examples of actual MSDSs in the		2	3		5
<pre>cards? MORE HOT WORDS SAME AMOUNT LESS HOT WORDS 30. Please list any other things you would like to be included on the help screen. </pre>	28.	Hot Words on the examples		2	3	4	
30. Please list any other things you would like to be included on the help screen.	29.	Would you like to see more or less cards?	s hot wo	ords o	on the	e exa	mple
on the help screen. 31. Do you have any other suggestions about the program?			2	I	LESS I	W TOF	ORDS
	30.	Please list any other things you woon the help screen.	vould li	.ke to	be :	inclu	ded 
	31.	Do you have any other suggestions		the p	rogra	m?	
			<u> </u>				



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**SECTION 2** 

\*STUBBY\* \*Workplace Vocabulary Builder\*



#### TobyCat Productions announces: STUBBY

(for Macintosh or DOS machines)

Do your employees complain about their pay stubs? Do they get confused by how their pay, deductions, and taxes are reported to them on their payroll stub? Then **STUBBY** is the answer to increasing your workers' literacy skills in the highly motivating context of a pay stub.

**STUBBY** takes an exact replication of a real company pay stub and then creates four levels of exercises for employees to learn about their pay stub while improving their basic skills.

In the first level, the employee can explore each line of the pay stub by resting the cursor on that line. Once the cursor stops, an explanation (that you have typed in earlier) is displayed in an Explanation box. The employee can move to any

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Description	Rate I He						TAX		18075	
		NTS		Year to Dat		CA/H			5784	
Regular Earning Overtime Earn	10001	6000	60000				CAF NTS		\$676	
10 0/S Time	1000 :	2000	10000				CAF HTS		2077	
10 Holiday Paul	105-1	100	- 1000						140	
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area, as many times as desired, and explanations will continue to be shown at each stop.

The second level, accessed by the click of a button, allows the employee to see an actual stub with dollar and cent entries. By clicking another button the employee can also individualize the stub by selecting which optional deductions, what optional deduction amounts (e.g., charity deduction), number of hours worked, and wage level Returning to the stub then generates a pay stub reflecting these choices. The number of times changes can be made are unlimited. This allows employees to experiment with various scenarios, seeing an <u>estimated</u> impact on taxes and take-home pay. [Note: All amounts are estimated, so employees are warned that this is not a way to check the accuracy of their paychecks.]

The third and fourth levels are instructional with more teacher control. They provide an opportunity to work on a variety of basic skills including reading, comprehension, and math.

For level three the teacher enters questions about the pay stub. Answers must be a particular part of the stub, which is still displayed. Employees select a part of the stub as the answer and receive feedback as to the correctness of their response. If frustrated or unsure, a "Show Answer" button is available at all times. You create the questions, so there are many possibilities. Questions can use and be constructed at various levels of vocabulary and or comprehension difficulty.

Level four allows even more instructional flexibility. This level calls for you to write multiple choice questions and the three possible answer choices. This format of questions can easily be used to write reading, comprehension, or math questions with the content coming from the pay stub which is still displayed. These type of questions can be written at all cognitive levels, knowledge, comprehension, application, analysis, etc.

In all four levels students are practicing their problem solving and reading comprehension skills. In addition they are learning basic map chart skills while simultaneously gaining a great deal of practical knowledge about how their take-home pay is determined.

**STUBBY** is a great program to supplement basic skill instruction using the highly motivating context of PAY and the highly motivating learning environment of the computer; and

- 1) The pay stub used is an exact copy of the one your company uses!
- 2) You customize instruction. You decide on the questions, skill areas, and difficulty levels.
- 3) Your employees individualize it. Employees sumulate their own checks by choosing hours worked, pay scale, and optional deductions and deduction levels.
- 4) Students will find it fun and non-intimidating. Students at our pilot site loved using it.
- 5) You can afford it. A site license for up to 20 machines is only \$495.

For more information, or to participate in development of a DOS version, send us a blank copy of your pay stub and information about your needs: write: TobyCat Productions, 223 Riggs Drive, Clemson, SC 29631. call: Bill Fisk at 803-656-5119 or 803-654-7437 fax: Bill Fisk at 803-656-1322.

# 43 BEST COPY AVAILABLE

STUBBY PRE7POST TEST

Name\_

			J	TAXES/DEDUCTIONS YEAR TO
Regular Earn Overtime Earn 10 D/S Time f 19 Holiday Par 28 Shift Prem	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	EARNINGS	FEDERAL TAX FICA/MED SOUTH CAROLIN 6C MED CAF NTS 6F LIF CAF NTS 55 A&S INS	N 10550 4 1 O 3376 131 P 5064 197 Q 2077 78 R 140 5 S 264 10 T 4400 15 U 1000 32
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Beside the numbers below, write the letter of the place on the check stub that fits the description given.

\_\_\_\_1. Find the total amount you will take home this pay period.

2. Find the column which shows the number of hours you worked this pay period.

\_\_\_\_\_3. Find the column which shows both the taxes and the deductions you have paid so far for the entire year.

4. Find the column which shows the names of the different kinds of taxes and deductions.

5. Find the total amount of Deductions taken from your check this pay period.

6. Find the amount being deducted from this check for your WPP Credit Union savings account.

44

7. Find the number of hours you were paid for Down-Stop time.

8. Find the total amount you earned this pay period before anything was deducted.

\_\_\_\_\_9. Find the total amount of money you have taken home this year.

Page 2

₫

- 10. You want to find out how much you made per hour for your regular pay this pay period. Which operation would you choose to find the answer?
- A. Overtime earnings amount times the number of hours overtime worked
  - \_\_\_\_\_ B. Earnings amount divided by number of hours
  - C. Year to Date regular earnings amount minus regular earnings amount for the period.

11. You decide to enroll in the company life insurance program. This means that \$1.40 will be deducted from your check each week. How can you find your net pay for the week?

- \_\_\_\_\_ A. Net pay amount minus \$1.40
  - B. Earnings amount minus \$1.40
- C. Earnings amount divided by \$1.40
- 12. Where will you find the amount of your check written on the check stub?
  - \_\_\_\_\_ A. The amount is the first one in the "Earnings" column.
  - B. Nowhere. You have to add everything up yourself.
- C. The amount is located both in the net pay box and in the box headed "Amnt of check".
- 13. How can you find out the total number of hours you were paid for this week?
  - \_\_\_\_\_ A. Add up regular hours, D/S time, and holiday pay.
- B. Add up all the numbers in the "Hours" column.
- C. Subtract overtime hours from regular earnings hours, then add D/S time.

14. Which insurance option builds a cash value which you may choose to keep even if you leave the company?

- \_\_\_\_\_ A. Life Cafeteria NTS
- \_\_\_\_\_ B. Medical Cafeteria NTS
- \_\_\_\_\_ C. Universal Life
- 15. Which holiday would NOT be eligible for holiday pay?
- \_\_\_\_\_ A. Memorial Day
  - B. Mother's Day
- \_\_\_\_\_ C. Easter Monday

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#### **TobyCat Productions** announces: Workplace Vocabulary Builder

Workplace Vocabulary Builder is an easy-to-use piece of software that is the perfect tool for helping your employees with workplace specific vocabulary instruction. As a Hypercard-based program it acts as a template that allows you to input your workplace specific vocabulary. You can set different levels of vocabulary difficulty and determine what level of mastery an employee must reach before the program automatically moves the employee to the next level Workplace Vocabulary Builder also allows you to input your own sentences for use in vocabulary comprehension exercises. In this way you also control the level of difficulty and construct your own sentences at the knowledge, comprehension, application, etc. levels Add and delete words and/or sentences as much as you like

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In addition, the program automatically keeps a record of each employee's performance.

In Workplace Vocabulary Builder employees choose from five different activities in working with the words and definitions you have chosen to input.

- Word Review -- Here the employee can browse through the words and definitions that s he will be studying in the other activities.
  - Multiple Choice -- Here a definition is presented and the employee must choose which of three presented words is correct. [Words presented are chosen randomly from the current list the employee is studying. Missed words are recycled back into future presentations.]
  - Word Knowledge -- This makes it a bit harder Now, using the entire list, the employee must chose which word goes with the presented definition
  - Word Challenge! -- This is a fun game for review and practice. In Round #1 the employee must get the on-screen character to "shoot" the correct word given three choices, to score points. Speed and accuracy count In Round #2 one of the workplace specific scatteness you entered appears with a blank for the word. Once again the employee must "shoot" the correct word from four choices, to score points.
  - Sentence Completion -- Finally, the employee is **sked** to type in the correct word to complete the work-specific sentence [that you have created] feets make during this exercise is monitored and recorded automatically Based on the mastery criteria you have selected the employee is moved back to review or on to the next level of difficulty when finished with this activity

Workplace Vocabulary Builder is the ideal program for building employees' job-specific workplace vocabulary because:

- 1) You can customize it. You decide on the vocabulary words, the sentences and their difficulty, and the desired level of mastery.
- 2) With a sequence of progressively harder vacabulary lists and teacher set mastery level criteria, you control and can individualize programs.

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- 3) With a series of progressively hardler, words and choice points for reviewing, students can further individualize their own programs
- 4) Students will find it fun and non-intimidating. Students at our pilot site loved using it

46

5) You can afford it. A site license for the whites is only \$495.

For more information, or to order:

write: TobyCat Productions, 223 Riggs Drive Clemsin SC 29431.

To order a site license send \$500 (\$495 plus > shipping and handling).

- Make checks payable to TobyCat Productions
- call: Bill Fisk at 803-656-5119 or 803-654-7437
- fax: to Bill Fisk at 803-656-1322.

(Macintosh version available; DOS Version under development)

# **SECTION 3**

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# \*Interactive Knowledge\*

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# Overview

The TEXTdisc is a CD-ROM disc containing multimedia workplace literacy courseware. It is designed to help textile employees improve their reading and math skills.

A videotape companion provides an introduction to The TEXTdisc and is designed to motivate employees to complete the program.

The TEXTdisc CD-ROM courseware is developed around textile industry content and has a reading component as well as a math component. In both tracks, activities are designed to help employees develop the critical thinking skills necessary to be better prepared for changes in the workplace.

The TEXTdisc courseware is designed to give the employee control of the learning experience. The courseware is for any employee who is functioning at or above a fifthgrade reading level and has some knowledge of basic math.

# Highlights

- Basic reading and math skills instruction using content relevant to the textile industry and the workforce.
- Critical thinking skills introduced throughout both the reading and math components.
- High-quality digital audio, full-color digitized photographs and animation to enhance the instruction.
- Student management component records student scores and time on task.

# Instructional Outline

## <sup>abc</sup> 123 Video Introduction to the Courseware

A short videotape (5 - 8 mins.) provides an introduction to the program. The tape is a motivational piece on learning (importance of learning, new ways to learn with computer, etc.). It also introduces each instructional module and describes the components that make up the courseware. Following is a brief outline of the videotape.

- motivation for learning
  - why developing better basic skills is important
  - how computer can help you improve skills quickly

- overview of each module topic
  - introduce each module topic in a short, promotional format
  - incorporate a descriptive graphic image that will be used as a symbol in the courseware menus
    - -
  - introduction to the courseware - explanation of the reading and math components
  - explanation of each skill, why it is important



# Reading.Component

The reading component is designed to help textile employees develop reading comprehension skills and increase their vocabulary. This section of the instruction contains five modules describing the textile industry process. Following is a list of the five module titles included on The TEXTdisc:

- 1. Preparing Cotton Fibers for Spinning
- 2. Spinning of Wool and Cotton Yarn
- 3. Knitting Fabric
- 4. Weaving Fabric
- 5. Fabric Finishing and Color Application

A short article (4 paragraphs) introduces each topic and is used throughout the module to teach a variety of important reading comprehension skills. Each reading module provides instruction on 5 reading steps:

## **Reading Module Outline**

#### Step 1 - Before you read the article

Activity 1 - Think about what you want to learn from the article

#### Step 2 - Reading the article

- Activity 1 Read the article
- Activity 2 Learn about the vocabulary words

Activity 3 - Take the vocabulary test

#### Step 3 - Understanding the article

- Activity 1 Identify paragraph topics
- Activity 2 Make an outline
- Activity 3 Identify where to look for answers

#### Step 4 - Finding information in the article

- Activity 1 Scan for words
- Activity 2 Scan for answers
- Activity 3 Scan for more answers (first level inference)



# Step 5 - After you read the article - what have you learned?

- Activity 1 Summarize the article
- Activity 2 Answer true / false questions
- Activity 3 Answer fill-in-the-blank questions

Activity 4 - Answer questions from Step 1



The math component consists of 4 levels of word problems dealing with specific math skills. This section of the courseware deals with the application of known math and critical thinking skills to problems a textile employee would find on the job or in every day life. Each level is broken down into 3 or 4 programs covering whole numbers, fractions, decimals, and percents. Each program includes problems which review skills from previous levels.

The courseware includes a placement test to determine where in the math module the employee should begin. The word problems in the math component are tied in with instruction in workbooks.

There are over 400 word problems in the math component covering a variety of textile job-specific issues and everyday situations.

#### Math Component Outline

#### Level A - Whole numbers - Word Problems

- Program 1 Adding whole numbers (object numbers, money numbers, carrying)
- Program 2 Subtracting whole numbers (borrowing, money)
- Program 3 Multiplying whole numbers (carrying)
- Program 4 Dividing whole numbers (remainders)

#### Level B - Fractions - Word Problems

- Program 1 Adding fractions (same denominator, different denominator, mixed numbers)
- Program 2 Subtracting fractions (same and different denominator, mixed numbers, borrowing with same and different denominator)

Program 3 • Multiplying fractions (mixed numbers)

Program 4 • Dividing fractions (mixed numbers)

#### Level C - Decimals - Word Problems

- Program 1 Add, subtract, multiply, divide decimals
- Program 2 Add, subtract, multiply, divide decimals (problems require changing a fraction to a decimal)

Program 3

Add, subtract, multiply, divide decimals (problems that require rounding off decimals)

#### Level D - Percents - Word Problems

- Program 1 Find part when percent and whole are known (What is 10% of 50?)
- Program 2 Program 3

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Find percent when part and whole are known (What % of 50 is 5?)
Find whole when percent and part are known (5 is 10% of what number?)

#### 

#### For more information, contact:

Literacy Systems Center North Carolina State University 246 McKimmon Center Raleigh, NC 27695-7401 (919) 515-7982 Interactive Knowledge, Inc. P.O. Box 560865 Charlotte, NC 28256 (704) 549-9646 ERIC<sup>\*</sup>

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TEXTDISC 1	
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#### Across

- 1. ALLOWING SMALLER PIECES TO FALL THROUGH HOLES
- 3. A SINGE STRINGLIKE PIECE OF SOMETHING
- 4. INTO ONE SIDE AND OUT THE OTHER SIDE 5. ALWAYS THE SAME AND
- UNCHANGING
- 6. A SET SERIES OF THINGS THAT LEAD TO AN EXPECTED RESULT
- 9. THE SAME 10. WORTH OR VALUE
- 13. MOUING BACK AND FORTH
- 15. NOT COMPLETE
- 16. TO MIX TWO OR MORE THINGS TOGETHER

#### Down

- 1, TO TAKE APART
- 2. KINDS
- 3. A PLACE FROM WHICH SOMETHING IS GOTTEN
- 7. TURNS IN A CIRCLE 8. TO MAKE HAPPEN
- 11. SOMETHING THAT IS NOT WANTED (UNCLEAN)
- 12. UERY THIN OR SHEER
- 13. TO FORM INTO A LINE
- 14. TO FASTEN TO SOMETHING ELSE

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# Word List: TEXTDISC 1

AGITATE ALIGN ATTACH BLEND CAUSE EQUAL F.LMY	IMPURITY PARTIAL PROCESS QUALITY ROTATE SEPARATE	SIFT Source Strand Through Type Uniform

# Answers: TEXTDISC 1

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#### Across ·

- 1. CAUSED BY SOME ACTION 2. NOT COMPLICATED
- 4. EXACT

- 7. IN AGREEMENT WITH 8. TO MAKE SMALLER 10. A MAIN OBJECT 11. TO MAKE UP 14. THE AMOUNT USED UP

#### Down

- 1. TO MAKE NECESSARY 3. ALIKE WITHOUT BEING THE SAME
- 5. COMING BEFORE IN TIME 5. COMING BEFORE IN TIME 6. THINGS DONE TO MAKE SOMETHING 7. CORRECT OR PROPER 9. NON-STOP 10. A WAY OF DOING SOMETHING 12. TO STRETCH OUT OR MAKE LONGER 13. TO MAKE

.

- 13. TO MAKE

# lord List: TEXTDISC 2

and a second
Word List: 1
ACCORDING
COMPOSE CONSUMPTION CONSTANT EXTEND

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PREPARATION
PRIMARY
PRIOR
PROCEDURE
PRODUCE
REDUCE

REQUIRE RESULT SIMPLE SIMILAR SPECIFIC

:

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#### Answers: TEXTDISC 2

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2. A DESIGN OF FIGURE 3. WORTH OR VALUE 5. AN OUTWARD LOOK OF SOMETHING OF SOMEONE 7. USUAL OR ALIKE 10. OF THE PRESENT TIME 11. SHAPED LIKE A CIRCLE 13. UERY THIN 16. TO ADAPT EASILY 17. A PLACE WHERE A PRODUCT IS MADE 18. AN OUTLINE OR A PLAN TO MAKE SOMETHING 19. THE SPACE FROM SIDE TO SIDE

Jown

- 1. CAN NOT BE SEEN THROUGH 4. WOVEN OR KNIT CLOTH
- 6. 100 YEARS

•

- 8. TO PUT INTO A GROUP
- 9. COMMON OR WIDESPREAD
- II. TO COMPARE WITH SOMETHING ELSE
- . . FAST
- MOST OF THE TIME • 4
- 15. A SYSTEM OF DOING SOMETHING

# Word List: TEXTDISC 3

APPERANCE CENTURY CIRCULAR CLASSIFY COMMON COMPARATIVE DESIGN	FABRIC FLEXIBLE GENERAL MANUFACTURE METHOD MODERN OPAQUE	PATTERN QUALITY RAPID SHEER USUAL WIDTH



# Answers: TEXTDISC 3

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TEXTDISC 4

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- 4. TO LET GO 5. TO CONTAIN AS A PART OF A **UHOLE**
- 7. TO FIND 11. TO DESCRIBE THE SPECIAL QUALITIES OF A PERSON OR THING
- 13. TO GET DONE
- 16. A NUMBER OF DIFFERENT KINDS
- 17. THE SPACE BETWEEN TWO LINES OR SURFACES THAT MEET
- 18. AN OBJECT THAT CAN BE. THROWN OR SHOT FORWARD
- 19. A NUMBER OF THINGS THAT BELONG TOGETHER

TO FIND A PLACE TO TAKE THE PLACE OF 3 LASTING A LONG TIME 5 HACE UP OF COST VERY LITTLE TA NOR FUNDAMENTAL . . . . PACE TO CHANGE ME SELECTED TO SHOW WHAT THERS ARE LIKE ME CONG PAST • 7 • :

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# Word List: TEXTOISC 4

ACHIEUE ALTER ANGLE AREA BASIC CHARACTERIZE CHEAP	CONSIST DISCOVER DURABLE EXAMPLE INCLUDE LOCATE PRINCIPA	PROJECTILE RECENT RELEASE REPLACE SET VARIETY	- <b>⊈</b> - <b>*</b> * ``
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Answers: TEXTDISC 4

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## TEXTDISC 5

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#### Across

- 4. TO STICK OUT 5. REGULAR WAY OF DOING THINGS
- 6. SMOOTH OR GLOSSY
- 7. THE TOTAL
- 8. TO BECOME SMALLER
- 9. TO WHITEN BY THE USE OF CHEMICALS 11. THE OUTSIDE OR TOP 13. TO KEEP OFF

- 16. A PERSON WHO BUYS 17. A SPECIAL WAY OF DOING
- SOMETHING
- 18. TO DECIDE

#### Down

- 1. TO CLEAN OF DIRT OR OIL
- 2. TO WITHSTAND THE EFFECT
- OF SOMETHING SUCH AS FIRE 3. THE REASON FOR WHICH SOMETHING IS MADE 6. TO PUT WEIGHT AGAINST
- SOMETHING

\*

- 7. TO PUT ON 10. TO PUT TOGETHER
- 12. TO MAKE
- 14. TO DISSOLVE OTHER THINGS 15. TO PLAN

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## Word List: TEXTDISC 5



INTEND POLISHED PRESSURE PROTRUDE PURPOSE REPEL RESISTANT ROUTINE SCOUR SHRINK SOLVENT SURFACE TECHNIQUE

#### Answers: TEXTDISC 5

PROTRUDE CIA DIS ROUTINE R.S. 0 POLIŠHED Barra Emanda ANOUNT P E SHRINK REPEL N Â A H 1 R T 1 ONSUMER MECHINICOUF C N £ RIM DE

